

Your trust is our care



IMFC
Trust and Fund Services



Management team IMFC Management B.V.: Danny Bink, Shareen Perret Gentil and Hans Leijdesdorff

“As a large, Dutch organization we offer continuity and professionalism. That’s why we are the right partner for international operating enterprises and private parties.”

IMFC - YOUR TRUST IS OUR CARE

IMFC (est. 1995) is a large, independent and privately owned trust & fund services company based in the Netherlands. The firm specializes in providing management, domiciliation, administrative, licensing and fund services to internationally operating clients. In a joint venture with Structured Finance Management Limited, IMFC provides corporate services to special purpose vehicles (SPVs) for structured finance transactions and securitizations.

Clients of IMFC include publicly and privately held companies, private equity and venture capital firms and high net worth individuals. The offices are based in Amsterdam, Rotterdam, Luxembourg and Curacao. The various backgrounds of its employees enable IMFC to communicate in English, Spanish, Italian, French, German and Dutch. IMFC has a vast international network of compatible offices and correspondents to assist clients with the incorporation and management of companies that are outside its main operating jurisdictions.

IMFC’s strengths are the skills, know-how and unrivalled experience of its staff, who have been trained over many years to provide a personal, efficient and high quality service. Because clients are the firm’s *raison d’être*, IMFC provides them with a personal service. Senior management, comprising the partners of the firm, are personally involved with the handling of the clients’ businesses, thereby making available their invaluable experience. Moreover, it secures the continuity in the provision of services to clients. Ultimately, the success of the client is the success of IMFC.



Management team IMFC Fund Services B.V.: Geert Kruizinga and Consuelo Nardon

Fund Services

IMFC Fund Services is the fund formation and fund administration division of IMFC Trust and Fund Services. IMFC Fund Services is a boutique hedge fund administrator and trustee providing third parties administration and related services. The division is headed by a management team that has over 35 years of experience in the business.

IMFC Fund Services offers flexibility to its clients in choosing banks, brokers, custodians, auditors and legal advisers. We also offer clients the flexibility to give investors transparency and to disclose information by logging in to our systems.

“At IMFC we make sure that you stay focused on your core business while we take care of the fund administration for you”

IMFC Fund Services offers custom-made solutions for fund managers who have different investment ideas and projects. The structure is built efficiently and, if needed, special expert advice is arranged on, for example, cross-border tax issues and IT, audit and valuation issues. For smaller start-ups, IMFC offers a special arrangement for the organization and administration of funds.

Come to us and our management will always be involved with both your set-up and your business. You'll be able to focus on your core business while we take care of the fund administration.

IMFC Fund Services offers:

Fund set-up and corporate services

- advice on the structure to be set up.
- arranging for the incorporation of the legal entity.
- assisting with the drafting of legal documents.
- arranging for custodian services.
- opening of bank and broker accounts.
- calling and holding meetings of shareholders and directors.
- maintaining corporate books and records.
- dealing with regulatory requirements and liaising with company registrars.

Administration and accounting services

- full NAV calculation on a daily, weekly, monthly or quarterly basis.
- preparation of financial statements and portfolio reports.
- calculation of fees supported by reports.
- preparation of customized ad hoc reports.
- preparation of the annual reports in cooperation with the auditors.

Shareholders' and compliance services

- ensuring the full compliance of each shareholder to the antimoney laundering requirements.
- monitoring and processing all shareholder-related transactions.
- communicating with the shareholders and other parties involved.
- maintaining the register of shares.



Jorrit Nijsen Compliance Officer, Robert Lhoest Senior Legal Account Manager and Lotte Zonneveld Legal Account Manager.

Company management services

The Company Management Services provided by IMFC include the incorporation, provision of the registered office address and a managing director, the day-to-day management of an entity and accounting services. These services can be further described as follows:

Incorporation

- Name check: pre-advice on the availability of proposed company names can be obtained through an online connection with the Dutch Trade Register.
- Opening of bank accounts: IMFC can assist with the opening of bank accounts.
- Incorporation of business entities: IMFC is able to assist in providing the information needed by Dutch notaries.
- Registration of business entities with the local authorities, such as the Dutch Central Bank, the Dutch Trade Register and the tax inspectorate.

Domiciliation

- Providing registered addresses for entities.
- Providing dedicated office spaces, part-time employees, telephones, telefaxes and reception services.

Management

- Providing resident corporate or personal managing directors.
- Ensuring that entities comply with all local laws and regulations.
- Registering companies and all official data with the Dutch Trade Register and the tax authorities.
- Handling all other Dutch formalities, including shareholder meetings and Dutch Central Bank reporting.
- Reviewing agreements entered into by companies.
- Deputizing for entities as authorized signatories on the bank accounts.
- Deputizing for entities as proxy holders or secretaries.
- Preparing legal documents.
- Preparing the minutes of board and shareholder meetings.
- Arranging the formation of special purpose vehicles.

Accounting services

- Bookkeeping.
- Cash management and administration of bank accounts.
- Payroll administration and re-invoicing.
- Preparation of interim and annual statutory accounts.
- Compliance with Dutch Central Bank requirements.
- Filing of corporate income tax returns (in close cooperation with the external tax advisers).
- Preparation and filing of VAT returns.



Tanya Thijs Senior Legal Account Manager and Barbara Houuttuin Human Resource Manager

Licensing services

IMFC Licensing B.V. provides its clients with a complete infrastructure for the international exploitation of industrial and intellectual property rights.

By using the services of IMFC Licensing, clients benefit from the company's know-how in the structuring of international transactions in relation to the exploitation of their rights. Moreover, the services offered by IMFC Licensing have proven to be cost efficient.

Typical users of the infrastructure offered

- Corporations – for the exploitation of patents and trademarks.
- Authors – for the exploitation of copyrights.
- Sportsmen and artists – for employment arrangements and the exploitation of their name, fame and likenesses.
- Film industry – for the distribution and exploitation of film rights..

Services rendered

- Advice on the structure to be set up, usually in conjunction with a tax adviser.
- Arranging for the corporate entities in both the Netherlands and other jurisdictions, depending on the requirements of a particular set-up.
- Assisting with the drafting of legal documents in conjunction with the client's advisers.
- Preparation of invoices and monitoring payments.

Structured finance management

IMFC operates, within a joint venture with Structured Finance Management Limited, Structured Finance Management (Netherlands) B.V. (SFMNL).

SFMNL provides Dutch resident directors and corporate administrative and accounting services for special purpose vehicles (SPVs) created for international securitizations, CDOs and structured finance transactions. SMFNL can establish and direct foundations (stichtingen) to own SPVs.

SFM offers its services from offices in London, Amsterdam, Dublin, Jersey, Luxembourg, Frankfurt, Madrid and Milan.

www.sfmeurope.com

"In cooperation with our compliance team, we constantly guard our company integrity. We stay conscious of our excellent reputation."

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IMFC is licensed as a trust company by the Dutch Central Bank and is a member of the Association for International Management Services (VIMS)